

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

[clerk@wilberfoss-pc.gov.uk](mailto:clerk@wilberfoss-pc.gov.uk)

[www.wilberfoss-pc@gov.uk](http://www.wilberfoss-pc@gov.uk)

## To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 15th 2025**. Please arrive promptly.

*Sarah Wills*

Clerk to the Council

**PUBLIC QUESTION TIME:** Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

## AGENDA

- 1 To accept apologies on behalf of absent members and to consider any applications for the two casual vacancies that exist.
- 2 To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
- 3 To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 17<sup>th</sup> April 2025.
- 4 **Planning Matters**
  - 4.1 To consider Planning Application **25/00868/PLF** | Erection of single storey extensions to either side, first floor and single storey extension to front following demolition of existing extensions to side and front, construction of gravel driveway and erection of detached garage building (Part retrospective) (Amended Description) | The Cottage | Bolton Lane | Wilberfoss
- 5 **Ward Councillors' Reports for information:** (*Items raised for discussion will appear on the Agenda for the next meeting*)
- 6 **Urgent Decisions** To receive notification of any urgent decisions taken since the last meeting.
- 7 **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 To receive any update on the purchase and installation of a SID.
  - 7.2 To receive any update on the provision of a new gated access to the amenity field on Storking Lane.
  - 7.3 To receive any update on the Flood Warden Scheme.
  - 7.4 To receive any update regarding safety issues affecting use of the snicket between Ings Road and Middle Street.
  - 7.5 To receive an update on the Clerk's request for a direct contact to report pollution issues.

- 7.6 To receive any update on the Clerk's enquiries for quotes to replace fencing on the Amenity Land off Storking Lane.
- 7.7 To receive any update following the Clerk's enquires about the cleaning of street furniture and bridges.
- 8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).**
  - 8.1 To receive an appraisal of a meeting between Council representatives and Greener Pocklington.
  - 8.2 To consider a request for funding from Wilberfoss, Kexby & Newton Playing Fields Association
- 9. **Councillors' Reports and items for future Agendas** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 10. **Administration Matters**
  - 10.1 To consider an offer from David Smillie to continue as the Parish Council's Internal Auditor.
- 11. **Finance** *(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfoss-pc.gov.uk](http://www.wilberfoss-pc.gov.uk).)*
  - 11. The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).

Clerk/RFO